

**St. Stephen Deacon & Martyr Religious Education Program
Registration 2024-2025**

Welcome to St. Stephen Deacon and Martyr Religious Education. Please read the entire information page and ensure you have all documents included before returning the completed packet to the RE office.

Registration **WILL NOT** be processed without the following:

- The family must be registered and an active parishioner at St. Stephen Deacon & Martyr Parish, sharing their time, talent, and treasure
 - There is not an outstanding RE tuition balance
 - Baptism certificate for all students must be on file or submitted with registration
- * **New this year credit card payments will be processed in the RE office during office hours. Additional weekend hours will be offered in June & August.**

Financial Information:

April 15, 2024 through June 28, 2024 – Discounted Tuition Rates Available

- To receive the tuition discount registration paperwork and full payment must be received in the RE office by 5pm Friday June 28, 2024

July 1, 2024 through August 14, 2024 Tuition Rates

- Registration paperwork and payment must be received in the RE office by 5pm on Wednesday August 14, 2024
- **Registrations received after Wednesday, August 14, 2024 will be charged a \$50 late fee**

Payment Plan

To arrange a payment plan call Dee in the Religious Education office 708.342.2400 ext. 148. A \$50 payment must be submitted with registration paperwork by the August 14, 2024 deadline to ensure class enrollment.

ADDITIONAL INFORMATION:

- It is expected that families attend all parent meetings, Sunday Mass, Holy Days of Obligation Masses, and special RE Masses
- **A change request received after October 11, 2024, will require a \$25 up-front fee per student**
- Class assignments will be emailed the week of August 26, 2024
- Classes begin the week of September 9, 2024

Family Catechesis:

- Grades 3, 4, 5, & 6 *ONLY*
- Consistent online participation is mandatory and students must complete 80% of course work to advance to the next grade
- Families must attend introductory parent meeting in September
- Families must participate in grade level Mass
- Students must participate in Advent & Lent reconciliation services

FAMILY REGISTRATION FORM 2024-2025

FATHER (Last Name)		(First Name)	MOTHER (Last Name)		(First Name)
MAILING ADDRESS			MAILING ADDRESS (if different)		
CITY	STATE	ZIP	CITY	STATE	ZIP
CELL PHONE			CELL PHONE		

IF PARENTS ARE NOT AVAILABLE PLEASE PROVIDE AN EMERGENCY CONTACT

Are you a Roman Catholic? Yes _____	Are you a Roman Catholic? Yes _____
If no, please indicate the religion you practice _____	If no, please indicate the religion you practice _____

Baptism certificate must accompany *new* student registration.

STUDENT NAME (as it will appear on SACRAMENTAL RECORDS (Last name only if different than family last name) LIST OLDEST CHILD FIRST	M/F	DATE OF BIRTH MM/DD/YY	RE GRADE 2024-2025	PARISH OF BAPTISM DATE OF BAPTISM MM/YY	SACRAMENTS RECEIVED			
					RECONCILIATION DATE MM/YY		HOLY COMMUNION DATE MM/YY	

CHILD(REN) RESIDE WITH: BOTH PARENTS _____ MOTHER _____ FATHER _____ OTHER _____

Are you a registered St. Stephen parishioner? Yes ___ No ___

Did your children attend classed here last year? Yes ___ If no, where did your child attend RE? _____

Health Information: Please list your child's name and indicate medications, allergies, or health concerns you would like to share with us for awareness of your child's needs.

Class Sessions	Monday 4:15-5:30 Gr. 1-8	Monday 6:00-7:15 Gr. 1-8	Tuesday 4:15-5:30 Gr. 1-8	Tuesday 6:00-7:15 Gr. 1-8	Family Catechesis Grades 3 to 6
Indicate 1 st , 2 nd & 3 rd choice					

St. Stephen Deacon & Martyr Tuition Financial Agreement

Family Name: _____

Email _____

Primary email address for billing and all communication

Please list children registered:

Oldest child's name: _____ R.E. Grade: _____ School: _____

2nd child's name: _____ R.E. Grade: _____ School: _____

3rd child's name: _____ R.E. Grade: _____ School: _____

4th child's name: _____ R.E. Grade: _____ School: _____

Student Tuition Chart	April 15 - June 29 Discounted Rates	July 1- August 14 Rates	Add up payment(s) Due
1 CHILD	\$285	\$315	
2 CHILDREN	\$470	\$520	
3 OR MORE CHILDREN	\$580	\$640	
FAMILY CATECHESIS*	Same as above	Same as above	
SPECIAL NEEDS CLASS	Please contact RE office for more information on special needs classes.		
2 ND GRADE SACRAMENT FEE	\$75	\$75	
8 TH GRADE SACRAMENT FEE	\$100	\$100	
Subtotal of tuition and Sacramental Fees			
Less tuition discount for volunteering as Catechist			(\$250)
less tuition discount for being an aide/office worker/traffic patrol			(\$150)
Total amount due to Religious Education			
Total amount paid by credit card			
Total amount paid in cash			
Total amount paid by check (check # _____)			

The volunteer discount does not include sacrament fees. If you would like to be a parent volunteer, please pick up a volunteer packet in the Religious Education Office and indicate below to receive your discount.

I am a Parent Volunteer Yes _____ No _____

Circle One: Catechist Aide Office Worker Traffic Patrol (before AND after class)

Photo Release: I give permission to the staff of St. Stephen Religious Education to use photos taken of my child(ren) while participating in activities of the program. The name(s) of my child(ren) will not appear on any photo and may be utilized in St. Stephen Church building, bulletin, and website.

Photos **MAY** be used: _____ Photos **MAY NOT** be used: _____

I agree to the financial responsibilities for payment of tuition.

Parent signature: _____ Date: _____

**St. Stephen Deacon & Martyr Religious Education
2024-2025**

NEW VOLUNTEER FORM

Thank you for your ministry in the Religious Education program. If you are a returning volunteer, please fill out the intent to return form you received. New Volunteers return this form by July 1, 2024, to the Religious Education Office to receive your volunteer application. All volunteers must be **Virtus** trained and submit to background check. All volunteers receive a discount toward tuition. Catechists receive a \$250.00 discount, and all others receive a \$150.00 discount toward tuition.

Name: _____

I will need to be **Virtus** trained _____

I am **Virtus** trained _____

For the 2024-2025 RE year, I will volunteer in the following position (indicate 1st and 2nd choice)

Catechist _____

Aide _____

Office _____

Traffic _____

I prefer the following day and class time (indicate 1st and 2nd choice)

Monday 4:15-5:30 _____ Monday 6:00-7:15 _____

Tuesday 4:15-5:30 _____ Tuesday 6:00-7:15 _____

I prefer the following grade (indicate 1st and 2nd choice, if applicable).

Wherever I am needed _____ (please contact me prior to placement).

Primary Grades: 1st _____ 3rd _____ 4th _____ 5th _____

Middle School: 6th _____ 7th _____

Sacrament Grades: 2nd _____ 8th _____

I want my child(ren) in the class I teach: Yes _____ No _____

Your child(ren) names/grades are:
